Subject: Class w/ Course # & Section #

To CLASS,

The University learned today of possible exposure to COVID-19 within CLASSROOM LOCATION on DATE. The health and safety of our community is of utmost concern, and we appreciate that we were notified and able to respond with immediacy. The University is providing this information as a preventative measure only, to promote your health and safety.

Once the university learns of possible COVID-19 exposure on campus, a member of the CSUF Infectious Disease Response Team will identify and notify directly any individual who may have had close contact (defined by the Orange County Health Care Agency) with a person who is suspected to have or has tested positive for COVID-19. According to the Centers for Disease Control and Prevention, COVID-19 is most commonly spread between people who have been in “close contact” with one another. The Orange County Health Care Agency defines “close contact” as someone who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period. You have NOT been identified as someone coming in close contact with an infected individual. However, if you are subsequently identified as a close contact, you will receive a separate and specific communication regarding protocols for such an exposure.

Per President’s Directive No. 22, you are required to monitor daily for symptoms of COVID-19, which often resemble that of the cold or flu and can include:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

If you wish to be tested, the Centers for Disease Control and Prevention recommends testing 3-5 days after the exposure. For testing information on campus, which is available at no cost, please visit Titans Return: COVID-19.

We understand that receiving this notice and information may be troubling and may also cause additional concerns. If you have concerns about this exposure to COVID-19, please contact your health care provider or CSUF Health Services by calling (657) 278-2800, Monday – Friday from 9:00am – 5:00pm.
As a general safety reminder, it is important that individuals on campus should follow safety measures as outlined in President’s Directive No. 22, including: wear face coverings while indoors, clean frequently touched surfaces, wash and/or sanitize hands often, and stay home if you feel unwell.

Receiving a COVID-19 vaccine continues to be the best way to mitigate the spread of the virus and to protect against serious illness or death. We urge all members of the campus community to get vaccinated as soon as possible. For information regarding where to receive a vaccine, please visit the Titan’s Return Vaccine Information webpage.

Please be mindful that federal law prohibits the university from releasing information regarding an individual’s personal health information, or identifying the source of the exposure.

In Community,

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